

BEAVER CREEK SCHOOL DISTRICT #26

4810 E. BEAVER CREEK RD.

RIMROCK, AZ 86335

(928) 567-4631

FAX (928) 567-5347

Karin Ward, Superintendent

Tammy Naef, Dean of Students



MINUTES

July 8th 2013

Board members in attendance:

Karen DuFresne

Jo Burke

Jeannette Estes

Jackie Harshman

Diana Foltz

1. The meeting was called to order at 6:32 PM.
2. Jo Burke made the motion to adopt the Agenda. The motion was seconded by Diana Foltz and the Agenda was adopted with a unanimous vote.
3. Information Items
 - a. Karin Ward went over the goals that the staff has been working on and everything that they have been able to accomplish.
 - b. Karin Ward informed the board that the I.S.S building is almost completed. The I.S.S building is located in the old library.
 - c. Karin Ward stated that she is waiting for the preschool to be completed before moving forward with fencing around school grounds.
 - d. Karin Ward and Lynn Leonard attended a conference for High Academic Achievement. Karin would like all staff members to start speaking more professionally.
 - e. Next Governing Board meeting is August 12th 2013.
 - f. Reviewed dates for FY 14 all proposed dates seemed to work for all Governing Board members.
4. Action Items
 - a. Jo Burke made the motion to approve the Consent Agenda. Jackie Harshman seconded the motion and it was approved unanimously. Karen DeFresne did not vote because of a conflict of interest.
 - b. Karen DeFresne made the motion to discuss the approval for the IGA for payroll services with Cottonwood- Oak Creek. Jo Burke seconded the motion and it was approved unanimously.

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- c. Jo Burke made the motion to discuss the public Hearing on the FY 14 Budget. There is a new combined unrestricted and soft capital called District Additional Assistance. Diana Foltz asked if BCS had to pay tuition for Rimrock High School. BCS does not have to pay for the students that attend Rimrock High School because it is a charter school. Karen DeFresne seconded the motion and it was passed.
- d. Diana Foltz made the motion to discuss the approval of the adopted budget for FY 2014. Jeannette Estes seconded the motion and the budget was approved by all board members.
- e. Karen DuFresne made the motion to discuss possible approval of chain of command chart. Jackie Harshman seconded the motion but it was decided by the board members to table the item until next board meeting. The board members want Karin to show the staff and have a better draft for them to look at in August. It was also mentioned to post the chain of command on BCS website to help guide parents. The Chain of Command will be voted on August 12th at the next Regular Governing Board Meeting.
- f. Diana Foltz made the motion to discuss the stipends for FY2014. Karen DuFresne seconded motion. The Staff will be accepting shared responsibilities in many areas of the school. The board did not feel they could vote on the stipends until they were able to see the amounts that would be given for certain duties. The title 2 funds will determine the amounts that will be given. This item will be voted on August 12th at the next Regular Governing Board Meeting.
- g. Jackie Harshman made the motion to discuss items that need to be purchased. The board members were given a spreadsheet that included all the purchases that are needed for BCS. Many of the items were under the amount of 5,000 and did not need to be present to the board. However, some items exceeded the 5,000 dollar mark and needed approval. Some items include Projector cameras, phone installation and vehicle purchases. Karen DuFresne seconded the motion and the board approved the purchases unanimously.
- h. Jo Burke made the motion for the district to authorize excess expenditures within sub-sections of the maintenance and Operations. It was stated that even with the adjustments, the total of Maintenance and Operations will not exceed the adopted budget limits. Diana Foltz seconded the motion and it was passed with a unanimous vote.
- i. The approval of Sole Source Purchases for Flame propane, united fuel and Tyler Management will have to be discussed and voted on in August at the next Regular Governing Board Meeting. There was a typo on the Agenda.
- j. Jackie Harshman made the motion to discuss the review and request approval for the following preschool quotes. Stucco, Insulation and Drywall. BCS will choose based on the lowest bid. Diana Foltz seconded the motion and it was passed with a unanimous vote.
- k. Jackie Harshman made the motion to discuss the approval for the following services. Occupational therapy – Verde Valley Occupational Therapy,

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Speech Therapy – Tina Nation, Psychologist – Yavapai County ESA – which also includes applying for IDEA on the districts behalf. Karen DuFresne seconded the motion, it was approved unanimously.

- l. Jackie Harshman made the motion to discuss the second reading of policies. The board members decided to accept all the policies except for one. GCQE will be tabled and discuss in August at the next Regular Governing Board Meeting. The policies that were accepted are: DKD, EBC, JK, GCJ, GCK and GCO. Diana Foltz seconded the motion and it was approved with a unanimous vote.
 - m. Karen DuFrense made the motion to discuss the updated job description for the Media Specialist, Office Staff and IT(informational Technology). Jo Burke did not want to vote, she abstained from the vote. Jo felt that she did not have time to review the job descriptions. Jo Burke seconded the motion. The board members passed and the updated job descriptions were passed.
 - n. Approval of the FY 14 Certified and Classified Salary Determination Charts was tabled due to a typo and will be discussed in August. There may be changes to the Classified Chart because minimum wage is increasing.
5. Diana Foltz made the motion to adjourn. Jo Burke seconded the motion all board members agreed and the meeting was adjourned at 8:51 PM.

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Respectfully submitted,

Lacee Lee

Karen DuFrense

Jo Burke

Diana Foltz

Jackie Harshman

Jeannette Estes

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