



BEAVER CREEK SCHOOL DISTRICT #26
 4810 E Beaver Creek Road
 Rimrock, AZ 86335
 928-567-4631
 FAX 928-567-5347

CERTIFIED APPLICATION
Beaver Creek School District Is An Equal Opportunity Employer

Grade Level / Subject Desired: 1) _____
 (List in order of preference) 2) _____
 3) _____

Name: _____ Social Security #: _____
 Address: _____ City: _____
 State: _____ Zip: _____ Telephone: (____) _____
 E-mail Address: _____

How long at above address? _____ Is the above address your permanent address? YES NO
 If no, please fill in the section below with your permanent home address.

Address: _____ City: _____
 State: _____ Zip: _____

Please list any other former names or alias you may be using, or have used in the past: _____

For this application to be considered, we must have a copy of your Arizona Teaching Certificate.

- Do you have a valid Arizona Teaching Certificate? Yes No
- Certificate Number: _____ Expiration Date: _____
- Type of Arizona Teaching Certificate held: _____
- Subject area(s) for which certificate was granted: _____
- If not presently certified in Arizona, when do you expect to be? _____

IMPORTANT: Before consideration will be given for employment, the candidate must have on file in the Human Resources Office a complete set of transcripts (copies will be accepted during application process; however, originals will be required if applicant is hired by BCESD), a copy of applicant's current Arizona Teaching Certificate, and an up-to-date placement file from a college or university. If the applicant is unable to provide a placement file, three letters of recommendation may be substituted.

Out-of-state candidates should write to the Arizona State Department of Education, Teacher Certification Unit, P.O. Box 6490, Phoenix, Arizona 85005-6490, or call (602) 542-4367, regarding certification.

When all of these items have been received, the file will be placed in the BCESD active applicant file and will receive consideration for openings for which the applicant is certified and has indicated an interest.

FOR OFFICE USE ONLY DATE RECEIVED: _____

Certificate Placement file Transcripts Letters of Recommendation Resume

Activities and Honors

Please circle any of the following which you are able to direct or coach successfully at the middle school or high school level:

SCHOOL PLAYS, ORATORICAL CONTESTS, CLUBS, FOOTBALL, VOLLEYBALL, BASKETBALL, BASEBALL, SOFTBALL, TRACK, TENNIS, SOCCER, PLAYGROUND ACTIVITIES. Please list any others:

List any involvement in college activities and any honors received (professional activities, interests, organizations, extent of participation):

List any involvement in community activities, organizations, or clubs:

References

Give four references, including references from superintendents and principals under whom you have taught, who have firsthand knowledge of your character, personality, scholarship, and teaching ability.

Name	Address	Title/Position	Telephone	Yrs.

IT IS NECESSARY FOR YOU TO HAVE THE FOLLOWING DOCUMENTS ON FILE WITH THE HUMAN RESOURCES OFFICE TO BE CONSIDERED FOR A TEACHING POSITION:

1. A completed application;
2. A copy of your Arizona Teaching Certificate;
3. A copy of your current transcripts (these can be copies of official transcripts);
4. An up-to-date placement file with current recommendations sent at your request from a college or university to our office;

OR

If a placement file is not available, three letters of recommendation will be accepted.

When **all** of these items have been received, your file will be placed in our active file and you will receive consideration for openings for which you have indicated an interest and are certified to teach.

Colleges / Universities Attended (In chronological order; attach additional pages if needed)

Dates (Month & Year)	Name of Institution	Location	Diploma/ Degree	Date Graduated	Major Field of Study	Sem. Hours

Student Teaching Experience

Name of School	City, State Telephone	Grades or Subject	Dates	Cooperating Teacher
	Telephone ()			
	Telephone ()			

Teaching Experience (Attach additional pages if needed)

Grade / Subject Taught (list most current first)	School	City, State Telephone	Dates
		Telephone ()	

Other Work Experience

Employer Contact Name	City, State Telephone	Nature of Work	Dates
	Telephone ()		
	Telephone ()		
	Telephone ()		

"YES" answers to the following six questions will not necessarily result in denial of employment. The District will consider all the circumstances, including the date and nature of events which have led to the actions described below. Your written explanation will assist the District in determining your eligibility and suitability for employment. Attach additional sheets if necessary.

1. Have you ever been convicted of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "YES" even if the matter was later dismissed, deferred, vacated, or expunged. If you answer "YES," you must provide dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you, and the final disposition of the case(s).
 _____ YES / _____ NO. Explanation: _____
2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer "YES" even if the matter resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "YES," you must provide the date of termination of employment, the name, address, and telephone number of the employer(s) and a statement of the alleged reasons for termination.
 _____ YES / _____ NO. Explanation: _____
3. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification, or other regulatory agency or body, public or private? If you answer "YES," you must provide the dates of proceedings, name, address, and telephone number of the agency or body where proceedings took place, a statement of the accusations against you, and the final disposition.
 _____ YES / _____ NO. Explanation: _____
4. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification, or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "YES," you must provide the name, address, and telephone number of the employer or licensing body and a statement of the accusations against you.
 _____ YES / _____ NO. Explanation: _____
5. Have you ever been convicted of a dangerous crime against children as defined in ARS 13-604.01? _____ YES / _____ NO. If so, provide details below, including date of conviction, court where convicted, sentence imposed, and present status of conviction.
6. Do you have any physical defects which preclude you from performing certain kinds of work? _____ YES / _____ NO. If yes, an employment physical may be required.

Use this space for any additional comments or information: _____

By signing this application, I authorize you to request information concerning my education, training, experience, qualifications, and job performance from any former and/or current employer of mine, and I specifically waive any right I have under ARS 23-1361.B or otherwise to receive or examine a copy of any written communication regarding employment furnished by any former or current employer of mine.

READ THIS PARAGRAPH BEFORE SIGNING THIS APPLICATION

Every answer I have provided on this application is both complete and truthful. I understand and agree that:

- (1) If any information is omitted from or not filled in on this application, or if any false information is furnished, the District will reject my application;
- (2) If any false information is furnished, I will be ineligible for any future consideration for employment and may be subject to criminal prosecution; and
- (3) If I am employed by the District, I may be dismissed from employment, criminally prosecuted, and if certified, my certificate may be revoked, if it is later determined that I have furnished false information on this application.

I understand, at the time of hire, I will be responsible for costs incurred to complete fingerprinting and background investigation fees.

 Signature of Applicant

 Date

PLEASE NOTE:

- INCOMPLETE APPLICATIONS WILL BE DESTROYED IF NOT FULLY COMPLETE WITHIN SIX MONTHS.
- APPLICATIONS ARE AUTOMATICALLY DECLARED INACTIVE ON JANUARY 1. IF YOU WISH FOR YOUR APPLICATION TO BE KEPT ACTIVE FOR THE NEXT CALENDAR YEAR, YOU MUST CONTACT THE HUMAN RESOURCES OFFICE EACH JANUARY.

PRINCIPAL	REVIEW DATE	PRINCIPAL	REVIEW DATE	PRINCIPAL	REVIEW DATE

BEAVER CREEK SCHOOL DISTRICT #26
4810 BEAVER CREEK RD.
RIMROCK, AZ 86335
928-567-4631
FAX 928-567-5347

Karin Ward, Principal/Superintendent



CONSENT OF RELEASE

I _____ authorize Beaver Creek School District #26, to request information concerning my education, training, experience, qualifications, and job performance from any former and current employer of mine and I waive any right I have under ARS 23-1361.B or otherwise to receive or examine a copy of any written communication regarding employment furnished by any former or current employer of mine.

Signature

Date